**Shimna Integrated College**

**Specialist School**

**The Lawnfield, King Street**

**Newcastle, Co Down**

**BT33 0HD**

[**info@shimna.newcastle.ni.sch.uk**](mailto:info@shimna.newcastle.ni.sch.uk)

[**www.shimnaintegratedcollege.org**](http://www.shimnaintegratedcollege.org)

**Tel: 028437 26107**

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Shimna Integrated College invites applications for the following posts in our growing and successful school. Shimna is an Integrated, academically excellent, all-ability, student centred and parent-friendly school.

**Required As Soon As Possible:**

**1 Technology and Design technician.**

This is a full-time permanent post. The person appointed will also be required to offer support in art and moving image arts. Remuneration for this post will be at the appropriate point on the NJC scale ie Point 1 - Point 4 ie £17,364 - £18,426 according to qualifications and experience

**2 Classroom Assistants**

There are a number of positions available. The duties of the posts involve supporting students who follow a full academic curriculum. Remuneration will be on the NJC Scale Point 5 - Point 6 ie £10.0126 - £10.2129 p.h.

**3** **Cleaners**

There are a number of positions available. Covid-19 protocols will apply. Remuneration will be on the NJC Scale Point 1 - Point 2 ie £9.2502 - £9.4351 p.h.

CVs are not acceptable and applications should be made on the form provided. Application packs and full details will be available from Wednesday 29 July 2020 on the college website at [www.shimnaintegratedcollege.org](http://www.shimnaintegratedcollege.org) or by emailing [rmckee800@shimna.newcastle.ni.sch.uk](mailto:rmckee800@shimna.newcastle.ni.sch.uk)

Shimna Integrated College is a grant-maintained integrated, all-ability, co-educational,11-18 college established in 1994.

**The closing date for receipt of completed applications is Wednesday 12 August 2020 at 12.00 noon.**

Interviews will be held as soon as possible thereafter.

The college is an Equal Opportunities Employer.

*Posts involving work in educational institutions are subject to the provisions of the Safeguarding Vulnerable Groups (NI) Order 2007*

**Technology and Design Technician Post**

**August 2020**

Shimna Integrated College invites applications for the following post in our growing and successful school. Shimna is an Integrated, academically excellent, all-ability, student centred and parent-friendly school.

We require as soon as possible a technology and design technician.

This is a full-time permanent post. The person appointed will also be required to offer support in art and moving image arts.

Remuneration for this post will be at the appropriate point on the NJC scale ie Point 1 - Point 4 ie £17,364 - £18,426 according to qualifications and experience.

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**TECHNOLOGY AND DESIGN TECHNICIAN**

**Ref: T&DT/Aug20**

We require a suitably qualified and enthusiastic technology and design technician. This is a permanent post which will begin as soon as possible.

The technology and design department of Shimna Integrated College has an excellent academic record and the person appointed will be expected to assist in maintaining those high standards and high expectations for all students.

**The closing date for receipt of completed applications is Wednesday 12 August 2020 at 12.00 noon.** Interviews will be held as soon as possible thereafter.

CVs are not acceptable and applications should be made on the form provided.

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**ESSENTIAL CRITERIA**

* Qualification in a manufacturing related area through a recognised awarding body
* Experience relating to woodwork, metal work or work in plastics
* Experience in the use of computers
* The ability to give technical support in art and/or moving image art

**DESIRABLE CRITERIA**

* The ability to give technical support in the moving image art Apple Mac suite
* Commitment to integrated all-ability education

**PERSON SPECIFICATION**

* The ability to exercise initiative and meet specific deadlines
* Enthusiasm and love for technology and design
* High expectations of oneself and others
* Enthusiasm and energy
* Willingness to accept challenge

**SALARY**

The successful candidate will be appointed to the appropriate point on the NJC Scale ie Point 1 - Point 4, £17,364 - £18,426.

**HOURS**

36.25 hours per week.

**SCHOOL CONTEXT INFORMATION**

Please visit [www.shimnaintegratedcollege.org](http://www.shimnaintegratedcollege.org)

*Applicants should ensure that they provide sufficient information on the application form to enable the selection panel to assess their eligibility for consideration*

**JOB DESCRIPTION FOR**

**TECHNOLOGY AND DESIGN TECHNICIAN**

**Ref: T&DT/Aug20**

*The duties outlined below will be carried out in accordance with the aims and philosophy of the college as set out in the Agreed Statements of the founders which form part of this document and with the terms of the Jordanstown Agreement and subsequent amendments. All job descriptions are subject to adjustment to meet the changing needs of the college. Any adjustment shall occur only after discussion with the principal.*

**Job Purpose**

The person appointed will have responsibility for the general upkeep of the college’s

technology and design suite and with supporting the art and moving image art departments. The T&D uite comprises a multi-material workshop, a systems/design laboratory and associated planning and storage areas. The specialist rooms are fully equipped to enable students to undertake technology and design activities utilising a wide range of processes, equipment, materials and components. The person appointed will assist the college’s technology and design teaching staff by preparing materials, equipment and tools for the full range of courses in technology and design. Our art/MIA facilities comprise two art rooms and an Apple Mac MIA room. Our technology and art departments are situated together and staff work as a mutually supportive team.

**Main Duties**

* Maintaining workshop machines and equipment associated with manufacturing and assembly in wood, metal, plastics and a range of components.
* Carrying out regular checks on workshop machines, equipment and furniture, and carrying out appropriate maintenance.
* Maintaining safe, clean and efficient working areas both departments.
* Ordering materials and components and maintaining control of stock.
* Preparing materials and components for use in technology and design.
* Setting up and preparing for art and MIA lessons as requested.
* Storing, organising and maintaining tools in good working order and sharpening as and when required.
* Liaising with staff at the Education Authority (EA) as required.
* Other duties as directed by the head of technology, head of art or the principal.
* The person appointed will be expected to undertake any necessary additional training in areas relating to the duties of the post, particularly in relation to health and safety.

**Ethos**

The duties of the posts will be carried out in accordance with the aims and philosophy of the college as set out in the Agreed Statements of the founders (see our Agreed Statements in our prospectus on our website)