



Classroom/Learning Support Assistants

Required September 2021

Shimna Integrated College, Newcastle is seeking suitably qualified/experienced Classroom/Learning Support Assistants for part-time and full-time posts (ranging from 19.5 to 32.5 hours per week). The purpose of the role is to support the learning of students with special educational needs.

Salary scale:

- Point 14 (10.2880) to 17 (10.4936)

Main duties/responsibilities:

- Assist the teachers with the support and care of students with special educational needs e.g. enable access to the curriculum.
- Understand the specific needs of the student(s) to be supported.
- Contribute to the evaluation of Individual Education Plans/Personal Learning Plans.
- Support the inclusion of students with SENs in the mainstream classroom.
- Support the students in moving around school and assist with supervision during unstructured times.
- Liaise closely with the SENCo and deputy SENCo.

Other duties/responsibilities:

- Adhere to school policies and procedures.
- Establish a supportive relationship with the student(s) concerned.
- Prepare and produce appropriate resources to support the student(s).
- Assist with extra-curricular and off-site activities.
- Attend relevant in-service and external training.

Administration:

- Assist with morning registration.
- Assist the class teacher(s) and other professionals with the recording of student progress as required.
- Provide regular feedback about the student(s) to the form teacher/class teacher and other staff as required.

Criteria:

Essential

The persons appointed shall have a good level of general education to include:

5 or more GCSE subjects at Grade C or above or equivalent (to include English and maths);

NVQ III in Childcare or other relevant childcare qualification;

experience in working with children and young people with special educational needs;

excellent interpersonal skills;

an understanding of and commitment to integrated education.

Desirable

Evidence of professional development in specific areas for special educational needs;

BSc Honours degree in any relevant subject;

experience of supporting student's literacy and/or numeracy;

an interest in contributing to the extra-curricular life of the college.

To Apply:

Please download an application pack from our website www.shimnaintegratedcollege.org and return to the Finance and Personnel Co-ordinator at kmaguire432@c2kni.net.

Closing Date: **Friday 23rd July 2021 @ 12 noon**

Shortlisted candidates will be contacted by email or telephone. Interviews will take place week beginning Monday 2nd August 2021.

The college is an Equal Opportunities Employer.