

Technology and/or Art Technician



Period: Permanent, Full- or Part-time Pro-rata
From: As soon as possible
Salary: Technician 2, JNC Point 5 (£21,575) - Point 6 (£21,968)

The Board of Governors invites applications from suitably qualified candidates who can demonstrate, both in their written applications and at interview, the skills and qualities required for the post, as detailed below. The Board is open to receiving applications from candidates with comparable experience from fields other than education and is willing to consider part-time, job share appointments or two separate appointments.

Job purpose

The appointee(s) will support our teachers working in the Technology and Art Departments, as well as assisting teachers of Moving Image Art. The Departments are situated in close proximity on the ground floor of the main building and the staff enjoy a close and collaborative working relationship. The Technology suite comprises a multi-material workshop, a systems and design room and a storeroom. The Art Department comprises two Art Rooms, two storerooms, kiln room and preparation area.

The construction of a new state-of-the-art school has now commenced and is due for completion in 2024. The Technology and Art Departments can expect a significant upgrade in their current facilities.

Specific duties attached to this post include:

- Responsibility for the general upkeep and maintenance of Department areas, including the workshop machinery, classrooms and storerooms
- Preparing a range of tools, equipment and materials for lessons, including paper, card, wood, metal, plastics, paints and fabrics
- Maintaining stock levels and ordering materials and equipment as required
- Ensuring the maintenance of clean, safe and efficient working conditions in all Department areas
- Undertaking other reasonable tasks and duties, as directed by the respective Heads of Department

All job descriptions are subject to amendment, with consultation, to meet the needs of the College. Any amendment shall only occur following discussion with the Principal.

Person specification

The successful applicant will possess the following skills and qualities and, if necessary, receive appropriate training on appointment:

- High level of personal organisation and the ability to manage own workload
- High levels of attention to detail and deadlines
- Initiative
- Excellent communication and interpersonal skills
- Calmness under pressure
- Commitment to ongoing professional training
- Honesty and integrity



Experience / Qualifications

1. Essential:

- a) Minimum of 5 O Levels or GCSEs at Grade A*-C, including English and Maths or a minimum of 3 years' experience in a paid capacity of working in a relevant area
- b) Experience of operating workshop machinery and equipment and/or working with art and craft materials
- c) Knowledge of health and safety procedures
- d) Proficiency in the use of computer and IT systems
- e) Commitment to Integrated Education

2. Desirable:

- a) Certification in the use of technology workshop machinery, including circular saws and band saws, or City & Guilds 6131
- b) CAD/CAM experience
- c) Experience of maintaining machinery
- d) Minimum of 6 months' experience working in a post-primary educational setting
- e) Experience working as a technician in an educational setting
- f) Experience in the preparation and storage of resources
- g) Experience in operating a kiln
- h) Experience in using a sewing machine

To apply:

Please download an application pack from our website www.shimnaintegratedcollege.org

Completed applications should be returned to the Bursar at kmaguire432@c2kni.net

Closing Date: **Tuesday 31 January 2023 @ noon**

Shortlisted candidates will be contacted by email or telephone. Interviews will take place week beginning 6 February 2023.

The College is an Equal Opportunities Employer.

Posts involving work in educational institutions are subject to the provisions of the Safeguarding Vulnerable Groups (NI) Order 2007